

## Beck Row Primary Academy Risk Assessment (COVID -19)

### First Aid

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Insufficient first aid materials or trained persons in an emergency due to number of staff available to be in academy as a consequence of self-isolation, illness or an underlying condition.	Pupils Staff Visitors	Ill Health Incidents	<ul style="list-style-type: none"> <li>• There is no hazardous or high-risk activities/equipment/plant etc. within the academy that would cause fatal or disabling injuries when used instructed/appropriately.</li> <li>• No practical activities, painting, use of glue sticks, large group games and PE activities will take place.</li> <li>• Outdoor breaks are to be supervised and staggered to meet social distancing, with pupils and staff remaining in bubble groups.</li> <li>• Bubble groups are to have a designated area of field/ playground to minimize the risk of ill health and spread of infection.</li> <li>• PPE is provided for the administering of first aid at the academy, when social distancing cannot be met.</li> <li>• The procedure for first aid and medication during COVID19 is available on the academy website.</li> <li>• The response time for an ambulance/for persons to reach the hospital is estimated at 20 minutes. (Likelihood of an ambulance being sent due to breathing difficulties is increased by calling 999).</li> <li>• The academy has a sufficient number of first aiders (8 staff members have a 6hr Paediatric First Aid certificate, of which one will be on site at all times during opening hours. 8 members of staff have 6hr Emergency First Aid at Work and 1 member of staff</li> </ul>	MEDIUM	YES	

			<p>has completed First Aid at Work training).</p> <ul style="list-style-type: none"> <li>• The ATT Online LMS training system offers the following training for all staff: <ul style="list-style-type: none"> <li>○ First aid Work (3-year refresher training).</li> <li>○ First Aid Appointed person.</li> <li>○ First Aid/Riddor.</li> </ul> </li> <li>• Regular refresher training is undertaken prior to the expiry date by the nominated first aid personnel to ensure competence/knowledge is up-to-date. (Training expiry dates can be extended by up to 3 months. This applies to certificates expiring on or after 16.03.2020).</li> <li>• A list of qualified first aiders is displayed in the academy.</li> <li>• First aid kits are available centrally in the office and staff room.</li> <li>• First aid provision is checked on a weekly basis by a member of staff and by a nominated person monthly who will record these checks, and any used stock is replenished.</li> <li>• A 999 call will be made for any serious injuries that are beyond the capabilities of the trained first aid persons.</li> </ul>			
Insufficient trained First Aiders in an emergency due to number of staff available to be in academy as a consequence of self-isolation, illness or an underlying condition.	Pupils Staff Visitors	Ill Health Incidents	<ul style="list-style-type: none"> <li>• There is a sufficient number of first aiders to provide first aid treatment for the number of staff and pupils in the academy, at all times.</li> <li>• There is 1 member of staff who has First Aid at Work training.</li> <li>• 8 staff have Paediatric First Aid (6 hour) training.</li> <li>• 8 staff have Emergency First Aid at Work (6 hour) training.</li> <li>• Sufficient first aiders are to provide cover for holidays, illness etc.</li> <li>• All staff are aware of how to summon first aid assistance.</li> </ul>	MEDIUM	<b>YES</b>	

			<ul style="list-style-type: none"> <li>• Accident forms are used to record serious incidents.</li> <li>• ATT Accident reporting processes are to be followed and accident report forms emailed to <a href="mailto:AccidentReporting@academytransformation.co.uk">AccidentReporting@academytransformation.co.uk</a>.</li> <li>• There must be no illegal items in the first aid kits i.e. aspirin, creams etc.</li> <li>• Paracetamol will be kept securely to assist in the event of COVID19 symptoms or infection.</li> <li>• A list of first aiders, including their level of training, is on site and, in line with The EYFS Framework requirements, is displayed and made available to parents.</li> <li>• The academy will continue to follow the most recent information from the Government / guidance from Health Protection Team (HPT) &amp; Public Health England (PHE), this guidance will obviously take precedence.</li> </ul>			
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