

Some simple rules for children

I must handle all equipment with care

When I use the internet I must:

- Only use websites that I have agreed with an adult
- Only use a child friendly search engine
- Don't give out personal information
- Always keep your password safe
- Treat all people with courtesy and respect
- Tell an adult immediately if I see or hear anything I am uncomfortable with



Children, ICT and E-Safety

Information for parents, carers and adults



Useful websites

For information on E-safety these websites may be useful:

CEOP: www.ceop.gov.uk

Think U know: www.thinkuknow.co.uk

Childnet: www.childnet-int.org

When searching the internet we recommend you use the following child friendly sites:

www.askkids.com

www.bbc.co.uk/cbbc/find

www.kidsclick.org

www.kidsrex.org

Our school website also has helpful links to sites and resources.

<http://www.beckrow.suffolk.sch.uk/>

About this information leaflet:

Children are increasingly using Information Communication Technology at school and in home. This leaflet tries to explain:

- How children use ICT in schools
- How you can help children to use ICT at home
- How to use the internet safely (Online—Safety)
- Where to go to get more information.

This leaflet has been written collaboratively with the *school council*, as the use of ICT is an issue we all feel is of the upmost importance. For further information, please speak to your child's class teacher.

Visit our website:

<http://www.beckrow.suffolk.sch.uk/>

Using these rules

Go through these rules with your child. It is also a good idea to regularly check the internet sites your child is using by clicking on History or Favourites. Please explain to your child that you want to keep them safe rather than take the internet away from them. Further information can be found from the useful websites.

What children do in school

ICT in school is taught as a separate subject, but also supports children's learning in other subjects, including Literacy and Mathematics. In ICT children learn and develop a wide range of skills including:

- Word processing to write stories, poems and letters.
- Databases to record information.
- Create tables, charts and graphs.
- Desktop publishing to design posters, leaflet and cards.
- Multimedia presentations to present text, pictures, images and sound
- Drawing programmes to create pictures and designs
- Internet and CD-ROMs to find information
- Email to contact children in other classes and schools.
- Digital cameras to record what they have done in class.
- Recording text and music using microphones
- Writing and publishing of information for the website, VLE and newsletter
- Controllable floor robots to give instructions and make something happen.
- Simulations to explore real and imaginary situations.

Useful software to have at home

As well as having software to play games and using the internet, it would be useful to have additional programmes on your computer at home. Many programmes can be downloaded for free by just searching the internet.

Examples of programmes are:

- Software for word processing, desktop publishing and presentations
- Image creation and manipulation software
- Sound recording software
- Media players
- Virus scanner, firewall and pop-up/advert blocker.

How learning with ICT at home helps

Home use of ICT by children:

- Improves their general ICT skills through regular practise.
- Offers them a choice in what they learn and how they learn it.
- Supports home learning by presenting information in different ways.
- Connects learning at school with everyday tasks at home.

How can you help at home

ICT is not just about using the computer. It also includes the use of controllable toys, digital cameras and everyday equipment such as phones, CD and DVD recorders. You can help your child develop their ICT skills at home by:

- Practising and improving accuracy when using a mouse
- Finding letters on a keyboard
- Sending an email to a friend, including replies and attachments.
- Using various tools to draw an original picture on screen, or copy an existing picture
- Using the internet to research a topic or school project
- Planning a route around obstacles with a controllable toy, such as a remote controlled car.
- Using digital cameras and video cameras and editing photos and movies
- Using a DVD player or set-top box to programme dates and times
- Using a mobile phone to take photos, record sounds and send messages
- Using interactive educational games to solve problems and find solutions.

Internet safety at home

Many internet providers offer systems to help you to keep your child safe at home but it can still be too easy for children to access inappropriate material including text, photos and movies. Parents can set the security levels in their chosen browsers with this in mind. Putting the computer in a family area and not hidden away in a bedroom, will help you watch your child when they are using the internet. Don't stop your child from using the information and games available on the Internet. Instead use simple rules for keeping them safe and make sure they understand them.